

[Property Management Company Logo]

Owner Statement for [Property Name]

Statement Period: [Month/Year]

Property Information:

Property Address: [123 Main Street, City, State, Zip Code]

Owner Name: [Owner's Name]

Account Number: [Account Number]

Summary of Financial Activity:

1. Rental Income:

Unit 101: Tenant A - \$1,200

Unit 102: Tenant B - \$1,100

Total Rental Income: \$2,300

2. Expenses:

Property Management Fee - \$200

Maintenance and Repairs - \$150

Property Taxes - \$300

Insurance - \$100

Utilities - \$50

Total Expenses: \$800

3. Net Income:

Rental Income - Expenses

\$2,300 - \$800 = \$1,500

4. Owner Distributions:

Net Income distributed to Owner: \$1,500

5. Vacancy and Lease Information:

Unit 103: Vacant

Unit 104: Lease Renewed for 12 months

Unit 105: New Lease Signed for 6 months

6. Repairs and Maintenance:

- Repaired plumbing issue in Unit 101 - \$50

- Routine maintenance for landscaping - \$100

7. Outstanding Balances:

Tenant A (Unit 101) - \$30 (Late Fee)

8. Reserve Funds:

Reserved for future capital expenses: \$200

Thank you for your partnership. If you have any questions or concerns, please contact us.

Sincerely,

[Property Management Company Name]

[Contact Information]